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| Position Title: | AmeriCorps Member | Service Category:  | CORE Susquehanna AmeriCorps |
| Service Site: | Milton YMCA Day Care  | Date Submitted: | 5/4/2021 |
| Site Address: | 12 Bound Avenue Milton, PA  | Travel Required: | NO |
| Compensation: | Living Stipend- $16,000 Education Award- $6,345 | Service Term: | August 24 2021-August 6 2022 |
| Host Site Supervisor: | Ron Marshall  | Email: | rmarshall@gsvymca.org  |
| Phone: | 570-742-7321 | Posting URL: | www.coreamericorps.org |
| Applications Accepted By: | **Person and phone to contact for interview if different from supervisor:**  |
| Email Lacy Kreider, CORE Susquehanna AmeriCorps Program Directorlkreider@union-snydercaa.org | Maddie Masevicius 570-742-7321 |
| Member Position Summary*The Mission of CORE Susquehanna is to serve community needs through member service in areas of Healthy Futures, Education, Volunteer Management and Community Service Projects.**In addition to the member position summary and duties, ALL AmeriCorps members are required to participate in CORE AmeriCorps Group Activities. AmeriCorps members may not participate in any activities included in the Prohibited Activities as listed in the ‘Partner Site and Member Agreements’.* |
| To serve in an early education classroom to provide support for low income children in order to provide them with quality early education. Serving children ages 6 weeks to 13 years old in the Early Learning program. This includes planning and executing physical and gross motor activities to promote healthy futures. To serve children by providing meals through CACFP to promote healthy futures. To serve children through planning and executing lesson plans using the YMCA Early learning center’s curriculum to promote education. To serve the community through positive interactions with children and parents within an early education setting.  |
| **Duties and/or required training** |
| Responsibilities:* Serve program participants through routine care activities including Diapering, handwashing, feeding, minor first aid, ect.
* To serve children by providing meals through CACFP to promote healthy futures.
* Excellent interaction with service site program participants
* Design and carry out lesson plans that promote healthy futures and early Education
* Monitor and record observations in order to track education and progress of children being served by member.
* Communication with parents of program participants and Service site management
* General housekeeping duties directly related to service activities
* Participation in CORE AmeriCorps Group Activities
* Training hours as required by the department of Health
* Must obtain NSOR, FBI, State and Child Abuse Clearances
* Must be 18 years old
* High School Diploma
* Physical and TB test
* Some prior experience working with children
* Mandated Reporter training
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| Prohibited Activities |
| In order to comply with federal regulations, AmeriCorps members assigned to this site are prohibited from:1. Attempting to influence legislation;
2. Organizing or engaging in protests, petitions, boycotts, or strikes;
3. Assisting, promoting, or deterring union organizing;
4. Impairing existing contracts for services or collective bargaining agreements;
5. Engaging in partisan political activities, or other activities designed to influence the outcome of an election to any public office;
6. Participating in, or endorsing, events or activities that are likely to include advocacy for or against political parties, political platforms, political candidates, proposed legislation, or elected officials;
7. Engaging in religious instruction, conducting worship services, providing instruction as part of a program that includes mandatory religious instruction or worship, constructing or operating facilities devoted to religious instruction or worship, maintaining facilities primarily or inherently devoted to religious instruction or worship, or engaging in any form of religious proselytizing.
8. Providing a direct benefit to a business organized for profit, a labor union, a partisan political organization; a nonprofit organization that fails to comply with the restrictions contained in section 501(c)(3) of the Internal Revenue Code of 1986 except that nothing in this section shall be construed to prevent participants from engaging in advocacy activities undertaken at their own initiative, and an organization engaged in the religious activities, unless Corporation assistance is not used to support those religious activities.
9. Conducting a voter registration drive or using Corporation funds to conduct a voter registration drive;
10. Providing abortion services or referrals for receipt of such services; and
11. Such other activities as the Corporation may prohibit.

**Further Guidance on Prohibited Activities of Providing Abortion Services and Referrals**Providing abortions services is limited to:1. Performing abortions.
2. Being present in the room during an abortion in support of the woman or the procedure.
3. Obtaining or providing medications to induce a medical abortion.

Referrals for abortion services is limited to: 1. Scheduling or arranging for an abortion-related appointment, including any pre-procedure appointment required by law to obtain an abortion.
2. Providing or organizing transportation for patients to obtain an abortion when the AmeriCorps member or assigning staff member has actual prior knowledge that the purpose of the visit is to obtain an abortion.
3. Accompanying or providing translation services for patients obtaining an abortion.
4. Providing counseling or support before or during the procedure, including explaining what the procedure will be like, explaining what’s required to obtain an abortion in a given state, explaining or obtaining signed abortion consent forms from clients interested in abortions, negotiating fees or insurance coverage for a particular abortion, or other activity that promotes or encourages abortion.
5. Providing information such as the name, address, website, telephone number, or other relevant factual information (such as whether the provider accepts Medicaid, etc.) about an abortion provider.
6. Promoting or encouraging use of abortion as a method of family planning.
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| Minimum Qualifications (Academic, Physical or Experience) |
| * Must obtain NSOR, FBI, State and Child Abuse Clearances
* CPR/First aid certified
* Must be 18 years old
* High School Diploma
* Physical and TB test
* Some prior experience working with children
* Able to get down on the floor to play/sit with children
* Able to lift up to 75 pounds
* Mandated Reporter training is required.
* 2 Letters of recommendation
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| **Proposed Weekly Schedule and Required Number of Hours per week.** |
| 7 to 8 hours a day Monday through Friday typically falling between the hours of 7am- 5:30pm and with occasional opportunities for evening and weekend hours. |
| ***Will the member be serving vulnerable populations (children, youth, elderly, disabled)?***[x]  Yes [ ]  No |
| ***Will the contact with vulnerable populations be episodic or reoccurring?***[ ]  Episodic [x]  Reoccurring |
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| *I understand the expectations and requirements of this position. I understand that this position description is an addendum to the AmeriCorps Member Agreement.* |
| Member Name: |  |
| Signature of Member Accepting Position: |  | Date: |  |
| Signature of Site Supervisor: |  | Date: |  |